

2020-21

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JANATA SHIKSHAN PRASARAK MANDAL'S
SUDHAKARRAO NAIK INSTITUTE OF PHARMACY, PUSAD

MEETING MINUTES



MEETING MINUTES

DATE : 17/07/2020

TIME : 05:30 pm

LOCATION Conference Hall

CALL TO ORDER

MEETING TO DISCUSS -

1. To approve the minutes of last meeting held on 16/03/2020
2. To decide the strategy for conducting online classes in COVID-19 pandemic for new session.
3. Planning for start of D-Pharm-II year of New D-Pharm course.
4. To discuss on paper setting reforms in sessional exam.
5. Any other matter with the permission of Chair.
6. _____

ATTENDEES NAMES AND SIGNATURE

- | | |
|-------------------------------------|-------------------------------------|
| 1. <u>Dr. P.S. Kawthikwar.</u> | 8. <u>Dr. A.A. Marsulkar</u> |
| 2. <u>Hon'ble Mr. S.M. Jadhao</u> | 9. <u>Dr. R.J. Mandade.</u> |
| 3. <u>Mr. Shrinish G. Lokhande.</u> | 10. <u>Dr. A.M. Mahale.</u> |
| 4. <u>Prof. A.S. Poddapwar.</u> | 11. <u>Prof. V.J. Masihkar</u> - |
| 5. <u>Dr. R.S. Wanare.</u> | 12. <u>Prof. N.D. Phuphate.</u> - |
| 6. <u>Dr. V.N. Deshmukh.</u> | 13. <u>Prof. Miss. R.R. Rathod.</u> |
| 7. <u>Dr. R.B. Wakade.</u> | 14. <u>Dr. Nitin Bhajipale.</u> |

ATTENDEES NOT PRESENT

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MEETING MINUTES



MEETING MINUTES

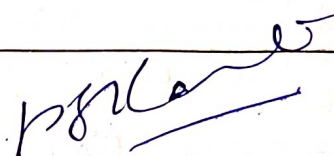
DATE : _____

TIME : _____

LOCATION : _____

APPROVAL OF PREVIOUS MEETING

Minutes of last meeting were read and confirmed.


Signature of Chairman

REPORTS

① Agenda No. ② :-

Since, the life has been stuck due to covid-19 pandemic situation. It was realized that there will be no possibility of having physical class room teaching during the current semester.

It was understood that there is need of time, to keep on performing academic activities in spite of the adverse condition due to covid-19 pandemic.

So, the strategy was designed to use a learning management system (LMS) platform for making available the academic e-contents prepared/developed by college teaching staff.

It was decided unanimously that every staff members must prepare recorded lecture along

with the presentation or alternatively the staff can conduct virtual class using any open source application like go to meebif, Zoom meebif, Google meebif etc. and also record the same, the recorded videos of the lectures or online class should be uploaded on gnomio moodle site prepared exclusively for each class by the class-co-ordinators.

Along with the lectures, videos, study material, Pdf, PPTs and quizzes are also to be made available on the gnomio moodle site.

② Agenda No ③

The new D. Pharm. course was begun from 2019-2020. Now it was necessary to create facilities for Diploma Second year. Additional two practical and six theory subjects work-load for 60 students was required to be planned.

The necessary orders were supposed to be issued by the principal to the HOD's and time-table in-charge to execute the required plan.

It was also decided to make the list of books, in library, list of equipments, chemicals, glassware in the laboratories and same to be forwarded to the purchase committee with the request to make available the things right in time.

③ Agenda No ④ - It was thought that the confidentiality of internal examination must be

enhanced. On that line. the question. paper⁵⁶ sets to be received from the examiners. should be two instead of one paper set. The examination committee. should be entrusted the job of selecting one of the sets at random at the last moment, so that the confidentiality of examination will be enhanced.

Entire house. unanimously passed this sessional examination reforms.

2020-21

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JANATA SHIKSHAN PRASARAK MANDAL'S

SUDHAKARRAO NAIK INSTITUTE OF PHARMACY, PUSAD

MEETING MINUTES



MEETING MINUTES

DATE : 21/01/2021.

TIME : 5:30 pm.

LOCATION : Conference Hall.

CALL TO ORDER

MEETING TO DISCUSS -

1. To approve the minutes of last meeting held on 17/01/20
2. To install solar electricity generator plant on college terrace.
3. Purchase of new books for M. Pharm. as per new syllabus.
4. Purchase of new laboratory equipments to meet the requirement of B. Pharm VII and VIII of new syllabus (course)
5. To discuss on selection of elective subjects for Semester VIII.
6. To develop Computer Aided Drug Design (CADD) ^{laboratory} in the Pharmaceutical Chemistry Department.
7. Filling of AQAR- 2019-20 (8) Any other matter with the permission of chair.

ATTENDEES NAMES AND SIGNATURE

- | | |
|-----------------------------|------------------------------|
| 1. Dr. P.S. Kawarikar | 8. Dr. A.A. Hassulkar. |
| 2. Honble Mr. S.M. Jadhao | 9. Dr. R.J. Mandade. |
| 3. Mr. Shishir G. Lokhande. | 10. Dr. A.M. Mahale. |
| 4. Prof. A.S. Prabhapwar. | 11. Prof. V.S. Masirkar |
| 5. Dr. R.S. Waniare. | 12. Prof. N.D. Phuphate |
| 6. Dr. V.N. Deshmukh. | 13. Prof. Miss. R.R. Rathod. |
| 7. Dr. R.B. Wankade. | 14. Dr. Nitin Bhajipale, |

ATTENDEES NOT PRESENT

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MINUTES of IQAC meeting held on 21/01/2021 :

- 1) The minutes of last meeting were read and confirmed.
- 2) Thorough discussion was held for switching to non-conventional energy utilization. Electricity consumption has been a liability due to prohibitive electricity charges in order to curtail this liability and also to avoid conventional energy source. It was thought appropriate to install terrestrial solar electricity generation plant. The proposal was put up by the chairman and everybody stood in support of the proposal.
- 3) As the demand from faculty and student was received for adding reference of P.G.student, the discussion was held to make a collective list of excellent books especially to cover the new P.G.Syllabus.
According to the list it was decided to go for purchase of books ,So that the new books will be available from the beginning of new academic session.
- 4) Since the new syllabus was introduced in 2017-18 the first batch is supposed to enter in VII sem and VIII sem during the year therefore all the recommended equipment's of all the courses (subjects) as per the syllabus were needed to be purchased.
The decision was unanimously taken for initiating the purchase of new equipment's of VII and VIII sem.
- 5) According to new syllabus implemented from 2017-18 it is necessary to decide by the college to select two elective subjects from the list of total nine (9) subjects .
According to the suggestions from the learned and experienced teaching staff the decision was finalized to choose two elective subjects
a) Pharmacovigilance b) Cosmetic Science
So the decision was supported by the house and was unanimously passed.
- 6) The chairman brought to the notice of the house for exploring the topics from research proposal point of view to be submitted for the grant of financial assistance. With regards to this he suggested CADD laboratory to be developed and asked to the Department of Pharmaceutical chemistry to make the planning and execution.
The decision was bagged by the house with the majority and thus passed unanimously.
- 7) IQAC in-charge Prof.A.S.Pratapwar raised the issue regarding filling up of AQAR 2019-20. So the decision was taken for the planning and execution

of AQAR by the college NAAC committee. Wherein the different criterion compilation was entrusted with the different criterion heads.

8) Lastly the meeting was concluded with the vote of thanks to the chair.



Chairman



Co-ordinator



Internal Quality Assurance Cell

Sudhakar Rao Naik Institute of Pharmacy,

Pusad

2020-21
JANATA SHIKSHAN PRASARAK MANDAL'S
SUDHAKARRAO NAIK INSTITUTE OF PHARMACY, PUSAD
MEETING MINUTES



MEETING MINUTES

DATE

: 24/03/2021.

TIME

: 5:00 pm.

LOCATION

: Conference Hall.

CALL TO ORDER

MEETING TO DISCUSS -

1. To approve the minutes of last council meeting.
Held on.
2. To handle research project of Industrial relevance.
3. Purchase of Equipments and Instruments.
4. Removal of obsolescence in the undergraduate (U.G.)
Post Graduate (P.G.) laboratories in gradual way.
5. To motivate the U.G. Students to take up projects of
Short duration.
6. To have communication skill sessions for improving
communication skills for U.G./P.G. out going students.
7. Any other matter with the permission of chair.

ATTENDEES NAMES AND SIGNATURE

- | | |
|-----------------------------|--|
| 1. Dr. P.S. Kawhikwar. | 8. Dr. A.A. Marsulkar. |
| 2. Hon'ble Mr. S.M. Jadhao | 9. Dr. R.J. Mandade. |
| 3. Mr. Shirosh G. Lokhande. | 10. Dr. A.M. Mahale. |
| 4. Prof. A.S. Potlapur. | 11. Prof. V.J. Masirkar. |
| 5. Dr. R.S. Wanare. | 12. Prof. N.D. Phuphate. |
| 6. Dr. V.N. Deshmukh. | 13. Prof. Miss. R.R. Rathod. |
| 7. Dr. R.B. Wakade. | 14. Dr. Nithin Bhajipale <u>Absent</u> |

ATTENDEES NOT PRESENT

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MINUTES of IQAC meeting held on 24/03/2021:

- 1) The minutes of last meeting were read and confirmed.
- 2) Principal sir / chairman highlighted the importance of research project topics at P.G. and Ph.D. level. He insisted upon the industrial relevance of the topic selected, so as to produce valuable knowledge that will contribute to the nation building.

He also brought to the notice of the house that, the research projects having Industrial relevance could attract research grant from different agencies and also have the potential for filling patent.

Entire house unanimously passed the resolution of preparing strict guidelines for selecting research topic to have industrial relevance.

- 3) For smooth running of routine practicals , the decision was unanimously taken for initiating the purchase of new equipment's
- 4) Prof. A.S.Pratapwar proposed the point of removal of obsolescence in U.G. and P.G. laboratory in that line the discussion was held and the highlight of the discussion was the real need of such task to be undertaken of removing the obsolescence. Since there are so many equipment's / instruments which have become either idle or obsolete. Therefore these list of such equipment's / instruments is required to be prepared for eliminating them in scrap in place of that the new equipment's must be purchase.

It has been resolved to execute this job in gradual manner according to the provisions in budget.

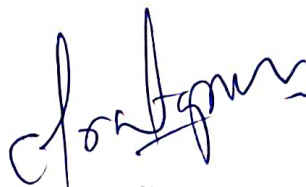
- 5) Thorough discussion was held about the short duration research project to be given to the U.G. Students with research aptitude. It was decided to identify those students found performing extraordinary in regular practical classes . Such students must be identified by the subject teachers for working on short duration research projects under his / her own guidance.

It was decided to keep this activity only for B.Pharm. Sem- VI students. Under the activity each teacher shall be assigned with one to two groups of three students each from B.Pharm.Sem. VI

- 6) It was realized that the U.G. and P.G. outgoing students have to face the difficulty in communication, as most of them belongs to rural places. It was decided to arrange guidance classes either by institute faculty or guest faculty for learning of communication skill in addition to interview techniques.



Chairman



Co-ordinator

Internal Quality Assurance Cell

Sudhakar Rao Naik Institute of Pharmacy,

Pusad



2020-21
JANATA SHIKSHAN PRASARAK MANDAL'S
SUDHAKARRAO NAIK INSTITUTE OF PHARMACY, PUSAD
MEETING MINUTES



MEETING MINUTES

DATE : 11/06/2021
TIME : 5:00 pm.
LOCATION : Conference Hall.

CALL TO ORDER

MEETING TO DISCUSS -

1. To approve minutes of last meeting held on.
2. To design modulus practice school concept to be introduced physically from 2021-22.
3. To sign MOU with local agencies for disposal/recycle of scrap derived from answer paper and practical books.
4. To provide pilot loop for accepting fees by UPI transactions in pandemic situation.
5. To sign MOU with local agencies for e-waste recycle.
6. Any other matter with the permission of chair.

ATTENDEES NAMES AND SIGNATURE

- | | |
|---------------------------------------|------------------------------------|
| 1. Dr. P. S. Kawthekar. <u>psk</u> | 8. Dr. A. A. Harsulkar. <u>AH</u> |
| 2. Honble Mr. S. M. Jadhao <u>smj</u> | 9. Dr. R. J. Mandade. <u>rm</u> |
| 3. Mr. Shrish G. Lokhande <u>sl</u> | 10. Dr. A. M. Mahale. <u>AM</u> |
| 4. Prof. A. S. Patilwar. <u>AS</u> | 11. Prof. V. J. Marikar. <u>VM</u> |
| 5. Dr. R. S. Kharare. <u>RS</u> | 12. Prof. N. D. Phapale. <u>ND</u> |
| 6. Dr. V. N. Deshmukh. <u>VD</u> | 13. Ms. R. R. Rathod <u>RR</u> |
| 7. Dr. R. B. Wakade. <u>RB</u> | 14. Dr. Nitin Bhayipale ABSENT. |

ATTENDEES NOT PRESENT

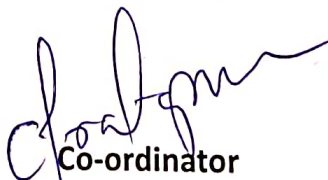
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MINUTES of IQAC meeting held on 11/06/2021 :

- 1) Minutes of last council meeting were read and confirmed.
- 2) IQAC Coordinator discussed in detail how students could avail below modules of practice school for 7th Semester B.Pharm. that started for first time in the institution from 2020-21 onwards. Students were oriented related to the below practice school options available during meeting.
 - Hospital Training
 - Industry training
 - Medical store
 - Minor Research Project (MRP)
 - Quality Control and Quality Assurance of Pharmaceuticals
 - Swayam Online Course.
- 3) It was discussed in the meeting that the practical book and answer paper scrap must be sent for recycling purpose in order to ensure environmental sustainability the MOU must be signed with a local hand mill paper industry for recycling of the paper scrap.
- 4) It was realized that the students find difficulties in paying of the fees by physically coming to the college. During the pandemic situation there was also difficult to visit banks for transferring fees. Therefore as a need of time the students must be provided with UPI platform for paying their fees from remote place. Such practice of accepting the fees through UPI payment is required to be initiated .
- 5) As the substantial volume of e-waste is produced in the college. It is necessary to initiate the process of signing a MOU with local engineering college.
- 6) Students of the engineering college may carry out their practicals based on e-waste recycling after studying that e-components practically.



Chairman



Co-ordinator

Internal Quality Assurance Cell

Sudhakar Rao Naik Institute of Pharmacy,

Pusad

