2018-19

JANATA SHIKSHAN PRASARAK MANDAL'S

SUDHAKARRAO NAIK INSTITUTE OF PHARMACY, PUSAD

MEETING MINUTES

MEETING MINUTES

DATE : 11/08/2018

TIME : 11.30 am.

LOCATION : Conference Hall

CALL TO ORDER

MEETING TO DISCUSS -

1. Approval of last meeting minutes.
2. To arrange guest lectures of renowned visiting faculty from other colleges for bridge courses.
3. To arrange guest lectures on communication & confidance building as well as preparation for compititative exams.
4. To provide entire building with LAN and wifi.
5. To provide all the laboratories with scientific knowledge informative displays.
6. Any other matter with the permission of chair.

ATTENDEES NAMES AND SIGNATURE

1. Dr. P.S. Kawtikwar.
2. Hon'ble Mr. S.M. Jadhao
3. Mr. Shirish G. Lokhande
4. Prof. A.S. Pratapwar.
5. Dr. R.S. Wanare.
6. Dr. V.N. Deshmukh.
7. Dr. R.B. Wakade.
8. Dr. A.A. Harsulkar
9. Dr. R.J. Mandade.
10. Dr. A.M. Mahale.
11. Prof. V.J. Masirkar.
12. Prof. N.D. Phuphate.
13. Prof. Miss R.R. Rathod.
14. Dr. Nitin Bhajipale.

ATTENDEES NOT PRESENT

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JANATA SHIKSHAN PRASARAK MANDAL'S

SUDHAKARRAO NAIK INSTITUTE OF PHARMACY, PUSAD

MEETING MINUTES

MEETING MINUTES

DATE :

TIME :

LOCATION :

APPROVAL OF PREVIOUS MEETING

Minutes of last meeting were read and confirmed.

Signature of Chairman

REPORTS

(1) Agenda NO(2) :- Students coming from different background. enrolled in B.Pharm. I year need bridging the gap of basics sciences knowledge. in order to provide them with the. necessary insight, all the fresher students should be taught. either to understand or review the basics sciences like. Biology & Mathematics. This is also needed for the students having no Maths & Biology during their 12th Std.

Therefore it is resolved to conduct the guest lectures on these subjects by inviting the renowned visiting faculty. from other colleges. in the beginning of academic session.

Proposer - (Dr. R.S. Wanare).

Seconder - (Dr A.A. Harsulkar)

(2) Agenda No(3) :- To begin with the series of guest lecture in different area, it was discussed to have

the talks on the subjects "communication and confidance building" and "preparation for compititative examination".

The responsibility of identifying speakers having the expertise in these area should be given to the teacher In-charge for guest lectures portfolio. The house unanimously resolved to approve the decission.

Proposer – Dr. R. S. Wakade

seconder :- Prof. N. D. Phupate

③ Agenda No④ :-

The present internet facility is inadequate to cope with the need of using ICT effectively for teaching and learning, it was discussed to convince the management through principal for having the high speed internet up to 16 Mbps with the ~~wifi~~ Wi-Fi connectivity throughout the college building. This would enable the use of library as a remote learning management system from the student point of view, as the faculty of college has developed ample e-content.

Therefore the house unanimously approved the decission as above.

Proposer :- Dr. R. J. Munzani

Seconder :- Dr. A. M. Mahale

④ Agenda No⑤ :-

As per the Sant Gadge Baba Amravati University Amravati curriculum students have to take hands-on training through their practicals for every subject in pharmaceutical sciences.

In order to stimulate the students, it is necessary to provide the condusive atmosphere in the laboratories. Therefore all the laboratories should be provided with elegant displays of nobel scientist and illustrated scientific knowledge information in the field of pharmaceutical sciences.

The decission was unanimously approved by the house with consensus.

Proposer :- (Dr. A. A. Harsalkar).

Seconder :- (R. R. Rathod)

ACTION TAKES REPORT

1) Guest lectures were arranged for bridge courses and for communication, confidence building, preparation for competitive exams.

2) All the laboratories provided the scientific knowledge information displays before NAAC inspection (PTV).

3) High speed internet connection was also provided.

2018 – 19

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JANATA SHIKSHAN PRASARAK MANDAL'S

SUDHAKARRAO NAIK INSTITUTE OF PHARMACY, PUSAD

MEETING MINUTES

MEETING MINUTES

DATE : 28/09/2018

TIME : 4.15 pm.

LOCATION : Conference Room.

CALL TO ORDER

MEETING TO DISCUSS -

1. Approval of last meeting minutes.
2. To welcome chairman and member peer team for NAAC accreditation.
3. ~~To give presentation on various activities carried out in last five years.~~
4. ~~Agenda Address of Chairman peer team & members~~ have.
5. Alumni meet and parent meet conducted in NAAC peer team visit. 6) Any other matter with permission of chair.
6. Vote of thanks.

ATTENDEES NAMES AND SIGNATURE

1. Dr. P.S. Kawtikwar.
2. Hon'ble Mr. S.M. Jadhao
3. Mr. Shirish G. Lokhande
4. Prof. A.S. Pratapwar.
5. Dr. R.S. Wanare.
6. Dr. V.N. Deshmukh.
7. Dr. R.B. Wakade.
8. Dr. A.A. Harsulkar
9. Dr. R.S. Mandade.
10. Dr. A.M. Mahale.
11. Prof. V.J. Masirkar.
12. Prof. N.D. Phuphate.
13. Prof. Miss. R.R. Rathod.
14. Dr. Nitin Bhajipale

ATTENDEES NOT PRESENT

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JANATA SHIKSHAN PRASARAK MANDAL'S

SUDHAKARRAO NAIK INSTITUTE OF PHARMACY, PUSAD

MEETING MINUTES

MEETING MINUTES

DATE :

TIME :

LOCATION :

APPROVAL OF PREVIOUS MEETING

Minutes of last meeting were read and confirmed.

Signature of Chairman

REPORTS

(1) Agenda No(2) :- In the meeting. Principal of Institute. Dr. P.S. Kawtikwar welcomed NAAC peer team. Chairman and member.
Principal gave idea about the functioning of IQAC and its objective.

(2) Agenda No(3) IQAC co-ordinator Prof. A.S. Pratapwar delivered presentation on various activities carried out during last five years.
It was brough to the notice. that. although the IQAC was established on 03/11/2017. the similar committee was in existance in the preceding years and was named as steering committee.

③ Agenda NO④ :-

The chairman NAAC peer team highlighted his observations during his visit and also discussed at length the strengths and weaknesses of this Institute along with the advisory for improvement in the years to come.

The member peer team also spoke on observations and appreciated the good practices prevailed in the Institute.

④ Agenda NO⑤

According to the protocol of NAAC peer team visit the alumni meet and parent meet were arranged.

In those meeting the peer team introduced themselves and encouraged alumni and parents to speak about their experiences and grievances.

Many alumni and parents enthusiastically ⑤ came forward to speak the words of appreciations for the Institute.. A few members also gave suggestions for development, the entire meeting was conducted with harmony and positive gesture. In this meeting peer team also suggested to conduct training session for preparing MOOC.

⑤ Agenda No ⑥ :-

As a part of advisory given by chairman NAAC peer team, Principal sir assured in the meeting for conducting training session on MOOC (Massive open online Courses) for staff and council lectures of some eminent personalities.

(6) Agenda No (7)

The meeting was concluded with the vote of thanks to the chair of NAAC peer team.

ACTION TAKES REPORT

1) Ms Shirkanya Jagroo (Fuloria) from malaysia our alumni delivered guest lecture on M.Doc on. 26/10/2018.
& Mr. Fuloria Jagdish. delivered guest lecture. from Malaysia. on. I.R, NMR, Mass Interpretation.

2) This Institute secured B++ (NAAC) accreditation from 2nd NOV. 2018 to 2nd NOV 2023.

JANATA SHIKSHAN PRASARAK MANDAL'S

SUDHAKARRAO NAIK INSTITUTE OF PHARMACY, PUSAD

MEETING MINUTES

MEETING MINUTES

DATE : 05/12/2018

TIME : 4.30 pm

LOCATION : Conference Hall.

CALL TO ORDER

MEETING TO DISCUSS -

1. Approval of last meeting minutes.
2. Planning of new diploma course in degree.
3. To discuss about educational tour.
4. To conduct one day workshop on Entrepreneurship.
5. To plan. AMC of sophisticated instruments.
6. To arrange interactive session with P.G. students by an alumni from abroad (7) To discuss on online grievance portal. (8) Project submission on MODROB. (9) NIRF submission. (10) Any other matter with the permission of chair.

ATTENDEES NAMES AND SIGNATURE

1. Dr. P.S. Kawtikwar
2. Hon'ble Mr. S.M. Jadhao
3. Mr. Shirish G. Lokhande
4. Prof. A.S. Pratapwar.
5. Dr. R.S. Wanare.
6. Dr. V.N. Deshmukh.
7. Dr. R.B. Wakade.
8. Dr. A.A. Harsulkar.
9. Dr. R.S. Mandade.
10. Dr. A.M. Mahale.
11. Prof. V.J. Nasirkar.
12. Prof. N.D. Phuphate.
13. Prof. Miss R.R. Rathod.
14. Dr. Nitin Bhajipale.

~~ATTENDEES NOT PRESENT~~ Action taken :-

1. NIRF submitted in last week 31/12/2018)
2. AMC of HPLC & spectrophotometer FTIR done.
3. Education Tour conducted - 28 Dec 2018.
4. Work shop conducted.

JANATA SHIKSHAN PRASARAK MANDAL'S

SUDHAKARRAO NAIK INSTITUTE OF PHARMACY, PUSAD

MEETING MINUTES

MEETING MINUTES

DATE :

TIME :

LOCATION :

APPROVAL OF PREVIOUS MEETING

Minutes of last meeting were read and confirmed.

Signature of Chairman

REPORTS

(1) Agenda No (2) :- Dr. R.S. Wanare brought to the notice that every year there are number of aspirants not getting admissions to D. Pharm. course in this Institute. The seats presently available are inadequate for meeting the demands of increasing number of aspirants.

SO, Dr. P.S. Kawtikwar drew attention over the scheme of AICTE regarding Invitation of proposals under diploma in degree and degree in diploma.

So the house supported the Idea for planing towards sending the proposal.

Proposer :- Dr. R.S. Wanare.

Seconder :- Dr. R. B. Wakade.

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(2) Agenda. No (3) It has been stressed in the meeting that every year educational tour should be executed by including one or two industrial visits, mostly for students of third and final year. B. Pharm. students.

Therefore it has been unanimously resolved to arrange educational tour, along with Industrial visit to be operated through tour in-charge.

Proposer — Dr. V. N. Deshmukh

Seconder — Mr. N. D. Phupate

(3) Agenda No (4) The point was raised for providing exposure of students to enterpreneurship skill development, so as to explore the possibilities of development of enterpreneurship skills among the students. A step should be taken towards the same by arranging one day workshop with the help of the professionals in the enterprenership training programme.

Proposer :- Dr. R. B. Wakade — Seconder :- Prof R. R. Rathod

(4) Agenda No (5) The attention was drawn by Prof A. S. Pratapwar over the problems being faced in the central Instrument room. The need of uniterupted functioning of sophisticated instruments, such as HPLC, UV, I-R. etc was highlighted in that case the requirement of AMC was proposed. The entire house supported the idea and resolved to have such AMC for important Instrument.

Proposer — A. M. Mahale

Seconder — V. J. Masirkar

(5) Agenda No (6) :- In the month of December it has been realised that the alumni's of this institute who are working abroad usually visit back home.

It was thought important to invite them for 32
holding interactive sessions for the out going students
through which the opportunities in their countries will be
brought in notice. apart from establishing the
contacts with these alumni.

Proposer :- (Dr. R. J. Mandade) Seconder :-

(6) Agenda NO (7) Principal sir brought to the notice of
the house that having online grievance portal has
been made mandatory by AICTE. Such portal shall
help students to express their grievances and to get
Justice. It has been resolved to deploy some
agency for providing such portal, the link of which
can be made available from Institute website.

Proposer :- (Dr. R. J. Mandade) Seconder :- Dr. A.M. Mahale

(7) Agenda NO (8) :- Principal sir appealed the senior
staff members for preparing proposals under
MODROB Scheme.

He insisted that the college being the
oldest one in the region the instruments in the
ACTION TAKES REPORT laboratories were likely to have
become obsolete.

Therefore it was decided to prepare and submit
atleast two to three proposals.

Proposer :- N.D. Dhupate Seconder Dr. V.N. Deshmukh

(8) Agenda NO (9) :- Principal sir, informed the house that
the filling of data on NIRF portal is necessary, so as to know
the ranking of the Institute among the pharmacy colleges in
India as per the NAAC criterion (6) going for NIRF has
been made mandatory, so data of 2017-18 as required
by NIRF portal should be uploaded by 7th DEC 2018.

Proposer :- V. J. Masirkar Seconder :- Dr. A.M. Hardulkar

JANATA SHIKSHAN PRASARAK MANDAL'S

SUDHAKARRAO NAIK INSTITUTE OF PHARMACY, PUSAD

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MEETING MINUTES

MEETING MINUTES

DATE : 25/01/2019

TIME : 5.00 pm

LOCATION : Conference Hall

CALL TO ORDER

MEETING TO DISCUSS -

1. Approval of last meeting minutes.
2. To discuss about sending proposal to AICTE/PCI for starting New diploma course.
3. To arrange interactive session and an expertise lecture on MOOC.
4. To plan about conductance of workshop in the month of March 2019.
5. To increase the number of MOU's.
6. To conduct convocation & alumni meet.
7. Any other matter with the permission of chair.

ATTENDEES NAMES AND SIGNATURE

1. Dr. P.S. Kawtikwar - [signature]
2. Hon'ble Mr. S.M. Jadhao [signature]
3. Mr Shirish G. Lokhande. [signature]
4. Prof-A.S. Pratapwar [signature]
5. Dr. R.S. Wanare. [signature]
6. Dr. V.N. Deshmukh. [signature]
7. Dr. R.B. Wakade. [signature]
8. Dr. A.A. Harsulkar. [signature]
9. Dr. R.T. Mandade. [signature]
10. Dr. A.M. Mahale. [signature]
11. Prof. V.J. Masirkar. [signature]
12. Prof N.D. Phuphale. [signature]
13. Prof Miss. R.R. Rathod. [signature]
14. Dr. Nitin Bhajipale [signature]

ATTENDEES NOT PRESENT

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JANATA SHIKSHAN PRASARAK MANDAL'S
SUDHAKARRAO NAIK INSTITUTE OF PHARMACY, PUSAD
MEETING MINUTES

MEETING MINUTES
DATE :
TIME :
LOCATION :

APPROVAL OF PREVIOUS MEETING

Minutes of last meeting were read and confirmed.

Signature of Chairman

REPORTS

(1) Agenda NO (2) Dr. V. N. Deshmukh sir brought to the notice about the provision as per the AICTE approval process hand book 2018-19 regarding the start of diploma in degree course. It was already discussed in the last meeting of IQAC that the new diploma is needed to suffice the number of aspirants in the pusad territory. therefore it has become unanimously resolved to include new diploma course requirement in the current extension of approval process of AICTE and PCI.

Proposer :- A.M. Mahale

Seconder :- V. T. Masirkar

(2) Agenda NO (3) :- Principal Dr. P.S. Kawtikwar sir gathered attention of the house over the making and using massive open online courses (MOOCs), one of-

our alumni Ms. Shirkanya (Jajoo) Fuloria. from Malasiya. was ready to take training session for the staff. It will be helping a lot not only for the students of this Institute. but also the students globally and bring the recognition. to the teacher having such course. made available online.

The training in this regard to the staff. will give the new dimension. & therefore. was resolved to invite. Ms. Shirkanya. Jajoo (Fuloria) for conducting the training session about MOOCs for staff.

Proposer :- Dr. V. N. Deshmukh Seconder :- [illegible]

③ Agenda No ④ :- In the meeting the need of conducting workshop. was raised. and selection of topic was kept open for discussion. Dr. R. J. Mandade, insisted on having workshop on enterpreneurship development. So as to enable the students to develop. enterpreneurship skill

So it was ~~unanimously~~ unanimously resolved. to arrange. one workshop in the month of March. on the subject as above.

Proposer: Prof. R.R. Rathod Seconder: Prof A.S. Pratapwar

④ Agenda No ⑤ :- Honourable. Mr. S. M. Patil sought attention of the house. for having more MOU's signed with the Industries. for improving upon campus placement for the students of this institute. specially from rural background.

So the responsibility was entrusted with the principal and the IQAC co-ordinator for seeking the company willing to sign MOU with the institute.

⑤ Agenda No ⑥ :-

It was brought to the notice. of office. by Principal that the convocation was to be conducted for distribution of degree's to the students of this Institute. There was throughdiscussion about the programme organisation.

It was also discussed to have alumni meet along with this programme, so as to make it grant.

Proposer :- Mr. N. D. Phupate

Seconder :- Dr. V. M. Deshmukh

ACTION TAKES REPORT

1) Proposal send to AICTE & PCI for starting new diploma course in last week.

2) Convocation & alumni meet conducted in the month of April.

3) one day workshop on entrepreneurship was conducted on 9th March 2019

4) Number of MOU's increased like. BDA pharma Nagpur, V.N. Mahila College Pusad, Malpani Hospital pusad etc.