

2018-19

JANATA SHIKSHAN PRASARAK MANDAL'S
SUDHAKARRAO NAIK INSTITUTE OF PHARMACY, PUSAD

21

MEETING MINUTES



MEETING MINUTES

DATE : 11/08/2018

TIME : 11:30 am

LOCATION : Conference Hall

CALL TO ORDER

MEETING TO DISCUSS -

1. Approval of last meeting minutes.
2. To arrange guest lectures of renowned visiting faculty from other colleges for bridge courses.
3. To arrange guest lectures on communication & confidence building as well as preparation for competitive exams.
4. To provide entire building with LAN and wifi.
5. To provide all the laboratories with scientific knowledge informative displays.
6. Any other matter with the permission of chair.

ATTENDEES NAMES AND SIGNATURE

- | | |
|-----------------------------|------------------------------|
| 1. Dr. P.S. Kawthikwar. | 8. Dr. A.A. Harsulkar. |
| 2. Hon'ble Mr. S.M. Jadhav. | 9. Dr. R.S. Mandade. |
| 3. Mr. Shrish G. Lokhande. | 10. Dr. A.M. Mahale. |
| 4. Prof. A.S. Prabapwar. | 11. Prof. V.J. Masirkar. |
| 5. Dr. R.S. Wanare. | 12. Prof. N.D. Phuphale. |
| 6. Dr. V.N. Deshmukh. | 13. Prof. Miss. R.R. Rathod. |
| 7. Dr. R.B. Wakade. | 14. Dr. Nehin Bhajipale. |

ATTENDEES NOT PRESENT

1. _____
2. _____
3. _____
4. _____

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JANATA SHIKSHAN PRASARAK MANDAL'S
SUDHAKARRAO NAIK INSTITUTE OF PHARMACY, PUSAD
MEETING MINUTES



MEETING MINUTES

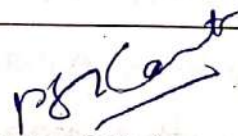
DATE : _____

TIME : _____

LOCATION : _____

APPROVAL OF PREVIOUS MEETING

Minutes of last meeting were read and confirmed.

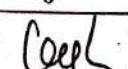

Signature of Chairman

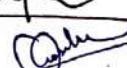
REPORTS

① Agenda No② :- Students coming from different background enrolled in B.Pharm. I year need bridging the gap of basic sciences knowledge. in order to provide them with the necessary insight, all the fresher students should be taught either to understand or review the basic sciences like Biology & Mathematics. This is also needed for the students having no Maths & Biology during their 12th std.

Therefore it is resolved to conduct the guest lectures on these subjects by inviting the renowned visiting faculty from other colleges in the beginning of academic session.

②

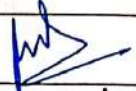
Proposer -  (Dr. R.S. Lakshare)

Secunder -  (Dr. A.A. Marsulkar)

② Agenda No③ :- To begin with the series of guest lecture in different area, it was discussed to have

the talks on the subjects "communication and confidence building" and "preparation for competitive examination". 23

The responsibility of identifying speakers having the expertise in these area should be given to the teacher in-charge for guest lectures portfolio. The house unanimously resolved to approve the decision.

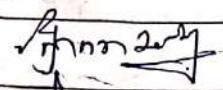
Proposer - Dr. B. S. Warkade 

Secunder: - Prof. N. D. Phupate 

③ Agenda No ④ 1-

The present internet facility is inadequate to cope with the need of using ICT effectively for teaching and learning, it was discussed to convince the management through principal for having the high speed internet up to 16 Mbps with the ~~wifi~~ Wi-Fi connectivity throughout the college building. This would enable the use of library as a remote learning management system. From the student point of view, as the faculty of college has developed ample e-content.

Therefore the house unanimously approved the decision as above.

Proposer: - Dr. R. J. Munshi 

Secunder: - Dr. A. M. Mahule 

④ Agenda No ⑤ 1-

As per the Sant Gadge Baba Amravati University Amravati curriculum students have to take hands-on training through their practicals for every subject in pharmaceutical sciences.

In order to stimulate the students, it is ²⁴ necessary to provide the conducive atmosphere in the laboratories. Therefore, all the laboratories should be provided with elegant displays of nobel scientist and illustrated scientific knowledge information in the field of pharmaceutical sciences.

The decision was unanimously approved by the house with consensus.

Proposer :- ~~Amr~~ (Dr. A. A. Hasalkar)

Secunder :- ~~Rathod~~ (R. R. Rathod)

prakash

ACTION TAKES REPORT

- 1) Guest lectures were arranged for bridge courses and for communication, confidence building, preparation for competitive exams.
- 2) All the laboratories provided the scientific knowledge information displays before NAAC inspection (PTV).
- 3) High speed internet connection was also provided.

2018-19

JANATA SHIKSHAN PRASARAK MANDAL'S

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SUDHAKARRAO NAIK INSTITUTE OF PHARMACY, PUSAD

MEETING MINUTES



MEETING MINUTES

DATE : 28/09/2018

TIME : 4.15 pm.

LOCATION : Conference Room.

CALL TO ORDER

MEETING TO DISCUSS -

1. Approval of last meeting minutes.
2. To welcome chairman and member peer team for NAAC accreditation.
3. To give presentation on various activities carried out in last five years.
4. Agenda Address of Chairman peer team membership how.
5. Alumni meet and parent meet conducted in NAAC peer team visit.
6. Any other matter with permission of chair.

ATTENDEES NAMES AND SIGNATURE

- | | |
|-----------------------------|-----------------------------|
| 1. Dr. P.S. Kawlikwar. | 8. Dr. A.A. Marsulkar. |
| 2. Honble Mr. S.M. Jadhav. | 9. Dr. R.S. Mandade. |
| 3. Mr. Shrinik B. Lokhande. | 10. Dr. A.M. Mahale. |
| 4. Prof. A.S. Potlapwar. | 11. Prof. R.J. Masurkar. |
| 5. Dr. R.S. Wani. | 12. Prof. M.D. Phupate. |
| 6. Dr. V.N. Deshmukh. | 13. Prof. M.S. R.R. Rathod. |
| 7. Dr. R.B. Wakade. | 14. Dr. Nitin Bhajipale. |

ATTENDEES NOT PRESENT

1. _____
2. _____
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4. _____

MEETING MINUTES



MEETING MINUTES

DATE : _____

TIME : _____

LOCATION : _____

APPROVAL OF PREVIOUS MEETING

Minutes of last meeting were read and confirmed.

Signature of Chairman

REPORTS

① Agenda No② : - In the meeting, Principal of Institute, Dr. P/S. Kawthikwar welcomed NAAC peer team, chairman and member. Principal gave idea about the functioning of IGAC and its objective.

② Agenda No③ IGAC co-ordinator Prof. A.S. Poalapur delivered presentation on various activities carried out during last five years.

It was brought to the notice that, although the IGAC was established on 03/11/2017, the similar committee was in existence in the preceding years and was named as steering committee.

③ Agenda NO(4) : -

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The chairman NAAC peer team highlighted his observations during his visit and also discussed at length the strengths and weaknesses of this Institute along with the advisory or improvement in the years to come.

The member peer team also spoke on observations and appreciated the good practices prevailed in the Institute.

④ Agenda NO(5)

According to the protocol of NAAC peer team visit the alumni meet and parent meet were arranged.

In those meeting the peer team introduced themselves and encouraged alumni and parents to speak about their experiences and grievances.

Many alumni and parents enthusiastically came forward to speak the words of appreciations for the Institute.. A few members also gave suggestions for development, the entire meeting was conducted with harmony and positive gesture. In this meeting peer team also suggested to conduct training session for preparing MOOC,

⑤ Agenda No (6) :-

As a part of advisory given by chairman NAAC peer team, Principal sir assured in the meeting for conducting training session on MOOC (Massive open online Courses) for staff and faculty.

lectures of some eminent personalities. 28

⑥ Agenda No 7

The meeting was concluded with the vote of thanks to the chairing NAAC peer team.

ACTION TAKES REPORT

1) Ms Shrikanya Jagdeo (Fuloria) from Malasija over alumni delivered guest lecture on MDC on 26/10/2018.

Dr. Fuloria Jagdish. delivered guest lecture from Malasija.

on I.R, NMR, Mass Interpretation

2) The Institute secured B⁺⁺ (NAAC) accreditation from 2nd Nov. 2018 to 2nd Nov 2023.

JANATA SHIKSHAN PRASARAK MANDAL'S
SUDHAKARRAO NAIK INSTITUTE OF PHARMACY, PUSAD
MEETING MINUTES



MEETING MINUTES

DATE : 05/12/2018
 TIME : 4.30 pm
 LOCATION : Conference Hall.

CALL TO ORDER

MEETING TO DISCUSS -

1. Approval of last meeting minutes.
2. Planning of new diploma course in degree.
3. To discuss about educational tour.
4. To conduct one day workshop on Entrepreneurship.
5. To plan AMC of sophisticated instruments.
6. To arrange interactive session with P.G. students by an alumni from abroad.
7. To discuss on online NTRF submission.
8. Project submission in MO & ROB.
9. Any other matter with the permission of the

ATTENDEES NAMES AND SIGNATURE

- | | |
|------------------------------------|-----------------------------------|
| 1. <u>Dr. P.S. Rawtharwar</u> | 8. <u>Dr. A.A. Marsalkar</u> |
| 2. <u>Honble Mr. S.M. Jadhao</u> | 9. <u>Dr. R.S. Mandade</u> |
| 3. <u>Mr. Shrinish G. Lokhande</u> | 10. <u>Dr. A.M. Mahale</u> |
| 4. <u>Prof. A.S. Potlapwar</u> | 11. <u>Prof. V.J. Masirkar</u> |
| 5. <u>Dr. R.S. Wanare</u> | 12. <u>Prof. N.D. Phuphate</u> |
| 6. <u>Dr. V.N. Deshmukh</u> | 13. <u>Prof. Miss L.R. Rathod</u> |
| 7. <u>Dr. R.B. Kharade</u> | 14. <u>Dr. Nitin Bhajipate</u> |

ATTENDEES NOT PRESENT Action taken! -

1. NTRF submission in last week 31/12/2018
2. AMC of HPLC & spectrophotometer FTIR done.
3. Education Tour conducted - 28 Dec 2018
4. Work shop conducted.

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JANATA SHIKSHAN PRASARAK MANDAL'S
SUDHAKARRAO NAIK INSTITUTE OF PHARMACY, PUSAD
MEETING MINUTES



MEETING MINUTES

DATE : _____

TIME : _____

LOCATION : _____

APPROVAL OF PREVIOUS MEETING

Minutes of last meeting were read and confirmed.

Signature of Chairman

REPORTS

① Agenda No(2) :- Dr. R. S. Kharare brought to the notice that every year there are number of aspirants not getting admissions to B.Pharm. course in this Institute. The seats presently available are inadequate for meeting the demands of increasing number of aspirants.

So, Dr. R. S. Kharare drew attention over the scheme of AICTE regarding invitation of proposals under diploma, in degree, and degree in diploma.

So the house supported the idea for planning towards sending the proposal.

Proposer :- Dr. R. S. Kharare.

Seconded :- Dr. R. B. Kharade.

② Agenda No ③ It has been stressed in the meeting that every year educational tour should be executed by including one or two industrial visits, mostly for students of third and final year. B. Pharm. students.

Therefore it has been unanimously resolved to arrange educational tour, along with Industrial visit to be operated through tour in-charge.

Proposer — Dr. V. N. Deshmukh

Secunder — Mr. N. D. Phupate

③ Agenda No ④ The point was raised for providing exposure of students to entrepreneurship skill development, so as to explore the possibilities of development of entrepreneurship skills among the students. A step should be taken towards the same by arranging one day workshop with the help of the professionals in the entrepreneurship training programme.

Proposer: — Dr. B. B. Wakade

Secunder: — Prof. R. R. Rathod

④ Agenda No ⑤ The attention was drawn by Prof. A. S. Pradapure over the problems being faced in the central Instrument room. The need of uninterrupted functioning of sophisticated instruments, such as HPLC, UV, IR, etc. was highlighted in that case the requirement of AMC was proposed. The entire house supported the idea and resolved to have such AMC for important Instrument.

Proposer: — Dr. A. M. Mahesh

Secunder — Dr. J. Masirker

⑤ Agenda No ⑥ : — In the month of December it had been realised that the alumni's of this institute, who are working abroad usually visit back home.

It was thought important to invite them for ³² holding interactive sessions for the outgoing students through which the opportunities in their countries will be brought in notice. apart from establishing the contacts with these alumni.

Proposer 1 - Rajmurti
(Dr. R. S. Mandale) Secorder 1 - G. S.

⑥ Agenda NO ⑦ Principal sir brought to the notice of the house that having online grievance portal has been made mandatory by AICTE. Such portal shall help students to express their grievances and get justice. It has been resolved to deploy some agency for providing such portal, the link of which can be made available from Institute website.

Proposer 1 - Rajmurti
(Dr. R. S. Mandale) Secorder 1 - Dr. A. M. Mahale

⑦ Agenda NO ⑧ Principal sir appealed the senior staff members for preparing proposals under MOD ROB Scheme.

He insisted that the college being the oldest one in the region the instruments in the ACTION TAKES REPORT laboratories were likely to have become obsolete.

Therefore it was decided to prepare and submit atleast two to three proposals.

Proposer 1 - N. D. Phupate Secorder 2 - V. N. Deshmukh
⑧ Agenda NO ⑨ Principal sir informed the house that the filling of data on NIRF portal is necessary, so as to know the ranking of the Institute among the pharmacy colleges in India as per the NAAC criterion ⑥ going for NIRF has been made mandatory, so data of 2017-18 as required by NIRF portal should be uploaded by 7th DEC 2018.

Proposer 1 - Y. J.

Secorder 1 - Dr. A. A. Harbalkar

V. J. Masarikar

Dr. A. A. Harbalkar

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JANATA SHIKSHAN PRASARAK MANDAL'S
SUDHAKARRAO NAIK INSTITUTE OF PHARMACY, PUSAD

MEETING MINUTES



MEETING MINUTES

DATE : 25/01/2019

TIME : 5:00 pm

LOCATION : Conference Hall

CALL TO ORDER

MEETING TO DISCUSS -

1. Approval of last meeting minutes.
2. To discuss about sending proposal to AICTE/PCI for starting New diploma course.
3. To arrange interactive session and an expertise lecture on MOC.
4. To plan about conductance of workshop in the month of March 2019.
5. To increase the number of MOU's.
6. To conduct convocation & alumni meet.
7. Any other matter with the permission of chair.

ATTENDEES NAMES AND SIGNATURE

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|--|--|
| 1. <u>Dr. P.S. Kawthikwar. psh</u> | 8. <u>Dr. A.A. Marsulkar. Am</u> |
| 2. <u>Hon'ble. Mr. S. M. Jadhav. smj</u> | 9. <u>Dr. R.T. Mandade. Rmandade</u> |
| 3. <u>Mr. Shrinis G. Lokhande. sl</u> | 10. <u>Dr. A.M. Mahale. Am</u> |
| 4. <u>Prof. A.S. Potlapurwar. pl</u> | 11. <u>Prof. V.J. Masrikar. ym</u> |
| 5. <u>Dr. R.S. Khandare. RSK</u> | 12. <u>Prof. N.D. Phuphale. N.D.</u> |
| 6. <u>Dr. V.M. Deshmukh. VMD</u> | 13. <u>Prof. Miss. R.R. Rathod. RR</u> |
| 7. <u>Dr. R.B. Wadgaonkar. RBW</u> | 14. <u>Dr. Nalin Bhajipale. NB</u> |

ATTENDEES NOT PRESENT

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JANATA SHIKSHAN PRASARAK MANDAL'S
SUDHAKARRAO NAIK INSTITUTE OF PHARMACY, PUSAD

MEETING MINUTES



MEETING MINUTES

DATE : _____

TIME : _____

LOCATION : _____

APPROVAL OF PREVIOUS MEETING

Minutes of last meeting were read and confirmed.

Signature of Chairman

REPORTS

① Agenda No② Dr. V. N. Deshmukh sir brought to the notice about the provision as per the AICTE approval process hand book 2018-19 regarding the start of diploma in degree course. It was already discussed in the last meeting of IQAC that the new diploma is needed to suffice the number of aspirants in the pusad territory. therefore, it has been unanimously resolved to include new diploma course requirement in the current extension of approval process of AICTE and PCI.

Proposer! - Am. Mahale

Secorder! - Mr. T. Masirkar

② Agenda No③? - Principal Dr. P. S. Kachikwar sir gathered attention of the house over the making and using massive open online courses (MOOCs), one of

our alumni Ms. Shirkanja (Jagoo) Fuloria. 35

from Malasiya. was ready to take training session for the staff. It will be helping a lot not only for the students of this Institute. but also the students global and bring the recognition to the teacher having such course made available online.

The training in this regard to the staff will give the new dimension. & therefore was decided to invite Ms. Shirkanja. Jagoo (Fuloria) for conducting the training session about 14000 for staff.

Proposer :- Dr. V. N. Deshmukh Secunder :- Dr. R. S. Mandade

③ Agenda No (4) :- In the meeting the need of conducting workshop was raised, and selection of topic was kept open for discussion. Dr. R. S. Mandade insisted on having workshop on entrepreneurship development. So as to enable the students to develop entrepreneurship skills. So it was ~~unanimously~~ ^{unanimously} decided to arrange one workshop in the month of March on the subject as above.

Proposer :- Dr. R. R. Radhak Secunder :- Dr. A. S. Patil

④ Agenda No (5) :- Honorable Mr. S. M. Patil sought attention of the house for having more MOU's signed with the industries for improving upon campus placement for the students of this institute specially from rural background.

So the responsibility was entrusted with the principal and the IQAC co-ordinator for seeking the company willing to sign MOU with the institute.

⑤ Agenda No (6) :-

It was brought to the notice of office by Principal that the convocation was to be conducted

for distribution of degree's to the students of this Institute. There was thorough discussion about the programme organisation.

It was also discussed to have alumni meet along with this programme, so as to make it grant.

Proposer 1 - Mr. N. D. Phupate @/

Secunder 1 - Dr. V. N. Deshmukh

ACTION TAKES REPORT

- 1) Proposal send to AZCTE & PCT for study new diploma course in last years.
- 2) Convocation of alumni meet conducted in the month of April.
- 3) one day workshop on entrepreneurship was conducted on 7th March 2019
- 4) Number of MOU's increased like BDA pharma Nagpur, V. N. Mahila College. Pwadi, Malpani Hospital pwadi etc.